



Huron Perth Healthcare Alliance Board of Directors Meeting

Thursday, November 3, 2022
7:00 p.m.
Via Zoom

MINUTES

- Present: Steve Hearn, Chair
Gary Austin, Dr. Alex Chun, Dr. Chuck Gatfield, Barry Hutton, Ron Lavoie, Dr. Kevin Lefebvre, Kathy Lewis, Joe Looby, Kerri Ann O'Rourke, Dr. Heather Percival, Dr. Nadine Potvin, Kim Ross Jones, Jennifer Rascao, Dr. Alistair Smith, Tricia Wilkerson, John Wilkinson, Andrew Williams
Mary Cardinal, Ken Haworth, Sue Davey
- Guests: Patient Story – Kelsey Pizzati, Lori Merner, Dr. Kirsten Blaine
Board Education/Focused Discussion – Iris Michaels, Jaime Martin
Darren Stevenson, Chair Clinton Public Hospital Foundation
Susan Newell, Partner, Osler, Hoskin & Harcourt LLP
- Regrets: Joani Gerber, Greg Stewart
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1. Welcome & Call to Order

Steve Hearn, Board Chair called the meeting to order, quorum was confirmed and he provided the Land Acknowledgement.

2. Approval of Agenda

It was moved by Kathy Lewis, seconded by John Wilkinson:

THAT the Huron Perth Healthcare Alliance Board of Directors approve the meeting agenda as circulated.

CARRIED

3. Declaration of Conflict of Interest

There was no conflict of interest declared by any members.

4. Patient Story

The Patient Story was delivered by Kelsey Pizzati who shared her daughter's journey while an inpatient on the Paediatric Unit and the many challenges they endured, highlighting how her advocacy and collaboration with the Healthcare Team improved her daughters' experience. Kelsey recognized and thanked Dr. Kirsten Blaine, Dr. Alistair Smith, the blood donors and all of the staff on the Maternal Child Unit for their compassion and support of her daughter throughout her hospital stay.

Kelsey Pizzati and Lori Merner departed the meeting at 7:16 p.m.

Dr. Kirsten Blaine provided an update on paediatric pressures and increased hospital admissions being experienced with children, along with plans being put into place to support these provincial pressures that includes the admission of children into adult ICU beds. Physicians are seeing an increase in the number of children presenting with RSV, influenza and Covid. She noted that children seem to be more vulnerable to other viruses three months after having had Covid. The coming months will be a challenge with illnesses putting increased pressures on hospitals.

Dr. Kirsten Blaine departed the meeting at 7:20 p.m.

5. Board Education/Focused Discussion

- Surgical Efficiency Project Update

The Surgical Efficiency Project is linked to the Huron Perth Healthcare Alliance's Commitments to Our Communities and Iris Michaels and Jaime Martin provided an overview and update on this initiative. This 8-week project is being undertaken by a team of frontline staff members that are seconded to the project and using the concept of the LEAN methodology to identify improvement opportunities and make recommendations for change going forward.

Iris and Jaime departed the meeting at 7:38 p.m.

6. Minutes of Previous Meetings

6.1. September 15, 2022

It was moved by John Wilkinson, seconded by Tricia Wilkerson:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the minutes from the meeting held September 15, 2022.

CARRIED

7. Consent Agenda

It was moved by Kathy Lewis, seconded by Barry Hutton:

THAT the Huron Perth Healthcare Alliance Board of Directors approve the November 3, 2022 Consent Agenda that included reports from the:

- Chief Nursing Executive
- President & Chief Executive Officer
- Alliance Chief of Staff

CARRIED

8. Governance

8.1. Board Committee Reports

8.1.1. Governance & Stakeholder Relations Committee

The Governance & Stakeholder Relations Committee met on October 25, 2022 and Ron Lavoie provided highlights. He noted that the Ontario Hospital Association Board Self-Assessment Survey will be conducted in November and the results will be presented to the Committee at their next quarterly meeting in January and rolled up to the Board.

Planned Education and Focused Discussion topics are balanced between strategy and operations, aligned with the Commitments to Our Communities. System level

discussions outlining how sectors work together will be considered, as well as other topics of interest.

It was moved by Kim Ross Jones, seconded by Joe Looby:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the 2022/2023 Board Education & Focused Discussion Calendar

CARRIED

8.1.2. Medical Advisory Committee

The Committee met on September 29th and October 27th and Dr. Kevin Lefebvre presented the reports circulated for informational purposes.

8.1.3. Quality Committee

Kim Ross Jones presented highlights from the Quality Committee meeting held on October 26, 2022. The Quality Improvement Plan for 2022/2023 is 75% completed and on target to be done in early 2023. The Committee received an overview and status update on the Patient and Caregiver Experience Program which currently has 25 partners engaged.

8.1.4. Resources & Audit Committee

The Resources & Audit Committee met on October 27th and Joe Looby presented the report. He noted that as at September 30, 2022 the organization had a surplus of \$1.1m and the year-end forecast reflects a surplus of \$1.5m, with the variance mainly due to staffing vacancies. The adjusted current ratio and forecasted year-end current ratio is 1.1. Capital expenditures to date are less than planned due to project delays with human resources availability and supply chain issues.

It was moved by Joe Looby, seconded by Ron Lavoie:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the Quarter 2, September 30, 2022 financial statements and associated reports.

CARRIED

The Community Annual Planning Submission for the Community Mental Health Program is due December 2, 2022 and reflects a balanced position. This plan will result in the Multi-Sector Accountability Agreement between the Huron Perth Healthcare Alliance and the Ministry.

It was moved by Joe Looby, seconded by Barry Hutton:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the 2023/2024 Community Annual Planning Submission to the Ministry of Health.

CARRIED

The Hospital Annual Planning Submission is due in November and further details will be provided before the final submission in January. The plan will result in a Hospital Service Accountability Agreement for each of the hospitals. The initial submission will assume a 0% funding increase and will reflect a deficit.

The Committee received a report on Workplace Health. The dashboard indicators are red in the areas of performance appraisals, sick days and workload complaints mainly due to ongoing staffing pressures and Covid. There was discussion and it was noted that

a new Corporate Lead of Recruitment and Retention has been hired and proven beneficial. Exit interviews help to inform future hiring and retention strategies.

Dr. Gatfield joined the meeting at 7:50 p.m.

9. HPHA 2022/2023 Commitments to Our Communities

• Quarter 2 Corporate Review

Andrew Williams provided highlights of the detailed Quarter 2 status update which was pre-circulated and presented for informational purposes.

Highlights:

- Accreditation is a major focus as Accreditation Canada adopts a new approach to surveying and detailed surveying of partners is being determined. There will be an opportunity for at least one Governor to be actively engaged in process and further details will be shared.
- As recruitment and retention remains a challenge across all sectors regionally, provincially and nationally, the Huron Perth Healthcare Alliance continues to be creative and innovative in these areas.
- In an effort to develop and build capacity across the organization, leadership development is a priority.

There was discussion and it was noted that retention has been quite successful and we are fortunate to have a number of dynamic managers adding value to the organization and working with the frontline staff across all sites.

10. In-Camera Session

10.1. Motion to Move to In-Camera Session

It was moved by Gary Austin, seconded by Tricia Wilkerson:

THAT the Huron Perth Healthcare Alliance move in-camera at 8:03 p.m.

CARRIED

10.2. Motion to Move out of In-Camera Session

It was moved by Tricia Wilkerson, seconded by Kim Ross Jones:

THAT the Huron Perth Healthcare Alliance move out of the in-camera session at 9:21 p.m.

CARRIED

10.3. Report from In-Camera Session

During the In-Camera Session the Board received an overview from Osler on fiduciary accountabilities for hospital boards and board members. A report was received from the Clinton Public Hospital Local Advisory Committee. Updates were provided from the Quarter 2 Board Committee meetings of the Governance & Stakeholder Relations Committee, Medical Advisory Committee and Resources & Audit Committee.

11. Directors Comments/Roundtable

None.

12. Next Meeting

The next meeting of the Huron Perth Healthcare Alliance Board of Directors will be held on Thursday, December 1, 2022.

13. Adjournment

The meeting was adjourned on a MOTION by Kim Ross Jones at 9:25 p.m.